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Date 17 May 2012

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## **ANNUAL MEETING OF THE CITY COUNCIL SUPPLEMENT**

**Date:** Friday 18 May 2012

**Time:** 10.30 am

**Venue:** PLYMOUTH GUILDHALL, ARMADA WAY, PLYMOUTH

### **Members:**

The Lord Mayor, Mr Brookshaw, Chair

The Deputy Lord Mayor, Mr Delbridge, Vice Chair

Councillors Mrs Aspinall, Ball, Mrs Beer, Bowie, Bowyer, Mrs Bowyer, Browne, Casey, Churchill, Coker, Damarell, Darcy, Philippa Davey, Sam Davey, Mrs Dolan, Drean, Evans, K Foster, Mrs Foster, Fox, Fry, Gordon, Haydon, James, Jarvis, Jordan, Martin Leaves, Michael Leaves, Sam Leaves, Lowry, Dr. Mahony, McDonald, Monahan, Murphy, Mrs Nelder, Nicholson, Mrs Nicholson, Parker, Penberthy, Mrs Pengelly, Rennie, Ricketts, Dr. Salter, Singh (Deputy Lord Mayor Designate), John Smith, Peter Smith, Stark, Stevens, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Wheeler, Wiggins, Williams and Wright (Lord Mayor Designate).

I refer to the agenda for the above meeting and attach the reports which were shown as 'to follow'.

**Barry Keel**  
Chief Executive

# **ANNUAL MEETING OF THE CITY COUNCIL**

## **AGENDA**

### **PART I – PUBLIC MEETING**

- 4. TO NOTE THE MEMBERSHIP OF CABINET. (Pages 1 - 2)**
- 5. TO AGREE COMMITTEES AND THEIR MEMBERS AND APPOINT CHAIRS AND VICE CHAIRS. (Pages 3 - 30)**
- 6. TO NOMINATE OR APPOINT REPRESENTATIVES TO OUTSIDE BODIES. (Pages 31 - 44)**
- 7. DESIGNATION OF HEAD OF PAID SERVICE. (Pages 45 - 46)**

# MEMBERSHIP OF CABINET

## 2012/13



Following the appointment of Councillor Evans as Council Leader, the Council is asked to note that he has appointed the following Cabinet Members -

### ***Portfolios***

### ***Cabinet Members***

Deputy Leader

Councillor Peter Smith

Public health and adult social care

Councillor Sue McDonald

Finance

Councillor Mark Lowry

Children and young people

Councillor Nicky Williams

Environment

Councillor Brian Vincent

Cooperatives and Community Development

Councillor Chris Penberthy

Transport

Councillor Mark Coker

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# APPOINTMENTS TO COMMITTEES 2012/13



<b>Committee</b>	<b>Lab Seats</b>	<b>Con Seats</b>	<b>Total</b>
Planning	7	5	12
Taxi Licensing	4	3	7
Licensing	8	7	15
Chief Officer Appointments, Appeals and Disciplinary Panels	4	3	7
Audit	3	2	5
Tamar Bridge and Torpoint Ferry *	2	3	5
Overview and Scrutiny Management Board	7	5	12
Children and Young People Services OSP	6	5	11
Customers and Communities OSP	6	5	11
Growth and Prosperity OSP	6	5	11
Health and Adult Social Care OSP	6	5	11
Support Services OSP	6	5	11
<b>Total</b>	<b>65</b>	<b>53</b>	<b>118</b>
<b>Other Committees</b>			
Standards Committee	3	2	5
Devon Audit Partnership (not proportional)	2	-	2
Joint Health Scrutiny (not proportional)	2	1	3
Employment Liaison Committee	3	2	5

**Note \*: Seats transferred between groups to provide balance as far as is reasonably practicable.**

**The method of calculating the seats on Committees is attached for information.**

**CALCULATION OF POLITICAL BALANCE ON COMMITTEES 2012/13****Percentage representation on the Council**

<b>Party</b>	<b>Membership</b>	<b>Percentage</b>
Labour	31	54.39%
Conservative	26	45.61%
	-----	-----
	57	100%

**Total number of seats on committees to be allocated -**

<b>Committee</b>	<b>Membership</b>
Planning	12
Taxi Licensing	7
Licensing	15
Chief Officer Appointments, Appeals and Disciplinary Panels	7
Audit	5
Tamar Bridge and Torpoint Ferry	5
Overview and Scrutiny Management Board	12
Children and Young People Services OSP	11
Customers and Communities OSP	11
Growth and Prosperity OSP	11
Health and Adult Social Care OSP	11
Support Services OSP	11
<b>Total</b>	<b>118</b>

**The principles of the allocation of seats to political groups**

Section 15 of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations, the City Council has a duty to review the representation of different political groups at its Annual Meeting in respect of bodies to which the section applies. Section 15 provides that, in performing this duty, the council has a duty to make only such determinations as give effect so far as reasonably practicable to the following principles:

- (a) that not all the seats on committees are allocated to the same political group;
- (b) that the majority of the seats on each committee are allocated to a particular political group if the number of persons belonging to that group are a majority of the authority's membership;
- (c) subject to (a) and (b), that the number of seats on committees which are allocated to each group bears the same proportion to the total of all the seats on committees of the council as is borne by the number of members of that group to the membership of the authority, and
- (d) Subject to (a) to (c) above, that the number of seats on each committee which are allocated to each political group bears the same proportion to the number of all the seats on that committee as is borne by the number of members of that group to the membership of the authority.

The application of those principles is set out below

**Principle (a) – The seats will be allocated amongst the Labour and Conservative groups**

**Principle (b) – As the majority group, the Labour group will receive the majority of seats on each committee**

**Principle (c) The allocation of seats on all committees is based on the group's percentage of total Council membership is as set out below**

<b>Party</b>	<b>Percentage</b>	<b>Seats</b>
Labour	54.39%	64
Conservative	45.61%	54

**Principle (d) Subject to (a) to (c), each group has the same proportion of seats on each committee as it holds on the Council as a whole**

Committee	Lab		Cons		Total
	Seats	Seat entitlement	Seats	Seat entitlement	
Planning	7	6.53	5	5.47	12
Taxi Licensing	4	3.81	3	3.19	7
Licensing	8	8.16	7	6.84	15
Chief Officer Appointments, Appeals and Disciplinary Panels	4	3.81	3	3.19	7
Audit	3	2.72	2	2.28	5
Tamar Bridge and Torpoint Ferry	3	2.72	2	2.28	5
Overview and Scrutiny Management Board	7	6.53	5	5.47	12
Children and Young People Services OSP	6	5.98	5	5.47	11
Customers and Communities OSP	6	5.98	5	5.47	11
Growth and Prosperity OSP	6	5.98	5	5.47	11
Health and Adult Social Care OSP	6	5.98	5	5.47	11
Support Services OSP	6	5.98	5	5.47	11
<b>Total</b>	<b>66</b>		<b>52</b>		<b>118</b>

**So far as is reasonably practicable, proportionality has been achieved.**

**Note:**

It should be noted that the Standards Committee, Devon Audit Partnership, Joint Health Scrutiny Committee and the Employment Liaison Committee do not fall under these statutory rules and have therefore not been included in the political balance calculations. However the Council has previously decided that the seats on the Standards Committee should be allocated on the basis of political balance, at 3 Labour and 2 Conservative Councillors.



## **Committees for Quasi Judicial Functions**

### **Planning Committee**

**12 councillors, seven Labour and five Conservative councillors**

L Councillor Stevens	Chair
L Councillor Tuohy	Vice Chair
L Councillor Sam Davey	
L Councillor John Smith	
L Councillor Jon Taylor	
L Councillor Vincent	
L Councillor Wheeler	
C Councillor Mrs Bowyer	
C Councillor Darcy	
C Councillor Mrs Foster	
C Councillor Nicholson	
C Councillor Stark	

Any councillor may sit as a substitute member provided that they have undergone the Council's prescribed member planning training course

## **Committees for Quasi Judicial Functions**

### **Taxi Licensing Committee**

**Seven councillors, four Labour and three Conservative councillors**

L Councillor Haydon	Chair
L Councillor Bowie	Vice Chair
L Councillor Rennie	
L Councillor Singh	
C Councillor Mrs Nicholson	
C Councillor Mrs Foster	
C Councillor Ricketts	

Any councillor may sit as a substitute member provided that they have undergone the Council's prescribed licensing training.

## Committees for Quasi Judicial Functions

### Licensing Committee

**15 councillors, eight Labour and seven Conservative councillors**

L Councillor Rennie	Chair
L Councillor Gordon	Vice Chair
L Councillor Sam Davey	
L Councillor Jarvis	
L Councillor Mrs Nelder	
L Councillor Singh	
L Councillor John Smith	
L Councillor Kate Taylor	
C Councillor Mrs Bowyer	
C Councillor Browne	
C Councillor Churchill	
C Councillor Mrs Dolan	
C Councillor Foster	
C Councillor Fry	
C Councillor Mrs Nicholson	

Councillors may sit provided that they have undergone the Council's prescribed licensing training.

No councillors may substitute

## **Committees for Quasi Judicial Functions**

### **Chief Officer Appointments, Appeals and Disciplinary Panels**

**Seven councillors including relevant Cabinet Member**

**Four Labour and three Conservative councillors**

- |   |                         |
|---|-------------------------|
| L | Councillor Evans        |
| L | Councillor Lowry        |
| L | Councillor Peter Smith  |
| L | Councillor Williams     |
| C | Councillor Ball         |
| C | Councillor Fry          |
| C | Councillor Mrs Pengelly |

The panel will include the relevant Cabinet Member for the appointment  
Any councillor may sit as a substitute member provided that they have undergone the Council's prescribed personnel training.

## Other Committees

### Audit Committee

**Five councillors + three Independent Members**

**Three Labour and two Conservative councillors**

L	Councillor Wheeler	Chair
L	Councillor Murphy	
L	Councillor Stevens	
C	Councillor Dr Mahony	Vice Chair
C	Councillor Stark	
Ind	Mr I Stewart	
Ind	Mr R Clarke	
Ind	Vacant	

All councillors can substitute

## Joint Committee

### Tamar Bridge and Torpoint Ferry Joint Committee

Five city councillors

Two Labour and three Conservative councillors

L Councillor Coker	Joint Chair
L Councillor Wheeler	
C Councillor Martin Leaves	
C Councillor Mrs Dolan	
C Councillor Drean	

Substitutes
L Councillor Damarell
C Councillor Nicholson

## Overview and Scrutiny

### Overview and Scrutiny Management Board

**Twelve councillors (to include the 5 panel chairs, three Labour and four Conservative councillors) and two co-opted representatives**

**Seven Labour and five Conservative councillors**

L Councillor Mrs Aspinall	<i>(Chair of Health and Adult Social Care OSP)</i>	Chair
L Councillor Bowie	<i>(Chair of Children and Young People's OSP)</i>	
L Councillor Tuffin	<i>(Chair of Customers and Communities OSP)</i>	
L Councillor Murphy	<i>(Chair of Support Services OSP)</i>	
L Councillor Casey		
L Councillor Philippa Davey		
L Councillor Mrs Nelder		
C Councillor Nicholson	<i>(Chair of Growth and Prosperity OSP)</i>	
C Councillor Bowyer		
C Councillor James		
C Councillor Monahan		
C Councillor Wigans		

**One councillor to be nominated from each Overview and Scrutiny Panel to act as substitute members provided that they received the required training and do not have a personal and prejudicial interest in the matter under review**

<u>Substitute Members</u>	
L Defer	<i>(Children and Young People OSP)</i>
L Defer	<i>(Customers and Communities OSP)</i>
L Defer	<i>(Growth and Prosperity OSP)</i>
L Defer	<i>(Health and Adult Social Care OSP)</i>
L Defer	<i>(Support Services OSP)</i>
C Councillor Browne	<i>(Children and Young People OSP)</i>
C Councillor Jordan	<i>(Customers and Communities OSP)</i>
C Councillor Ball	<i>(Growth and Prosperity OSP)</i>
C Councillor Mrs Bowyer	<i>(Health and Adult Social Care OSP)</i>
C Councillor Stark	<i>(Support Services OSP)</i>



## Overview and Scrutiny

### Children and Young People O&S Panel

Eleven councillors

Six Labour and five Conservative councillors

L	Councillor Bowie	Chair
L	Councillor Sam Davey	
L	Councillor Rennie	
L	Councillor Singh	
L	Councillor Kate Taylor	
L	Councillor Tuohy	
C	Councillor Sam Leaves	Vice-Chair
C	Councillor Mrs Beer	
C	Councillor Browne	
C	Councillor Jordan	
C	Councillor Stark	

With the exception of Cabinet Members, all councillors may act as substitute members provided that they do not have a personal and prejudicial interest in the matter under review

## Customers and Communities O&S Panel

Eleven councillors

Six Labour and five Conservative councillors

L	Councillor Tuffin	Chair
L	Councillor Casey	
L	Councillor Damarell	
L	Councillor Philippa Davey	
L	Councillor Haydon	
L	Councillor Jarvis	
C	Councillor Wiggins	Vice Chair
C	Councillor Jordan	
C	Councillor Martin Leaves	
C	Councillor Michael Leaves	
C	Councillor Ricketts	

With the exception of Cabinet Members, all councillors may act as substitute members provided that they do not have a personal and prejudicial interest in the matter under review

## Overview and Scrutiny

### Growth and Prosperity O&S Panel

Eleven councillors

Six Labour and five Conservative councillors

L Councillor Mrs Nelder	Vice-Chair
L Councillor Mrs Aspinall	
L Councillor Damarell	
L Councillor Fox	
L Councillor John Smith	
L Councillor Wheeler	
C Councillor Nicholson	Chair
C Councillor Ball	
C Councillor Darcy	
C Councillor Martin Leaves	
C Councillor Michael Leaves	

With the exception of Cabinet Members, all councillors may act as substitute members provided that they do not have a personal and prejudicial interest in the matter under review

## Overview and Scrutiny

### Health and Adult Social Care O&S Panel

Eleven councillors

Six Labour and five Conservative councillors

L	Councillor Mrs Aspinall	Chair
L	Councillor Fox	
L	Councillor Gordon	
L	Councillor Parker	
L	Councillor Jon Taylor	
L	Councillor Tuffin	
C	Councillor Monahan	Vice Chair
C	Councillor Mrs Bowyer	
C	Councillor James	
C	Councillor Dr Mahony	
C	Councillor Mrs Nicholson	

With the exception of Cabinet Members, all councillors may act as substitute members provided that they do not have a personal and prejudicial interest in the matter under review

**Overview and Scrutiny**  
**Support Services O&S Panel**

**Eleven councillors**  
**Six Labour and five Conservative councillors**

L Councillor Murphy	Chair
L Councillor Casey	
L Councillor Gordon	
L Councillor Parker	
L Councillor Rennie	
L Councillor Stevens	
C Councillor Bowyer	Vice Chair
C Councillor Churchill	
C Councillor James	
C Councillor Martin Leaves	
C Councillor Stark	

With the exception of Cabinet Members, all councillors may act as substitute members provided that they do not have a personal and prejudicial interest in the matter under review

## Other Committees

### Standards Committee

**Five councillors + six Independent Members (Chair is Independent Member)**

**Three Labour and two Conservative councillors**

L	Councillor Mrs Aspinall	
L	Councillor Gordon	
L	Councillor Rennie	
C	Councillor Ball	
C	Councillor Dr Mahony	
Ind	Mr S Pearce	Chair
Ind	Mr R Campbell	
Ind	Ms C Farrell	
Ind	Mr J Williams	
Ind	Vacant	
Ind	Vacant	

All councillors, with the exception of the Leader, can substitute

## **Other Committees**

### **Devon Audit Partnership**

**Two councillors from Plymouth City Council (not politically proportional)**

**Cabinet Member + Chair of Audit Committee**

L Councillor Lowry	(Cabinet Member)
L Councillor Wheeler	(Chair of Audit Committee)

## **Overview and Scrutiny**

### **Joint Health Scrutiny Committee**

**Up to three members of the Health and Adult Social Care Overview and Scrutiny Panel**

**not required to be politically proportional**

The committee will be appointed as required

## Other Committees

### Employment Liaison Committee

**Three Labour and two Conservative councillors + Cabinet Member (with responsibilities for staffing) as observer**

- L Councillor Fox
- L Councillor Parker
- L Councillor Peter Smith
- C Councillor Mrs Beer
- C Councillor Browne

Any councillor may sit as a substitute member provided that they have completed the Council's prescribed personnel training course



## Other Committees

### Lord Mayor Selection Committee

**Three Labour and three Conservative councillors**

L Councillor Mrs Aspinall

L Councillor Evans

L Councillor Vincent

C Defer

C Defer

C Defer

Any councillor may sit as a substitute member.

**Other Panels, Working Groups etc**

**Constitutional Review Group**

**Six councillors  
Three Labour and three Conservative councillors**

L	Councillor Stevens	Chair*
L	Councillor Damarell	
L	Councillor Peter Smith	
C	Councillor Bowyer	
C	Councillor Stark	

**Other Panels, Working Groups etc**

**Shadow Health and Wellbeing Board**

**Three councillors  
Two Cabinet Members and one Conservative councillor**

L Councillor McDonald	<i>Cabinet Member for Adult Health and Social Care</i>	Chair
L Councillor Williams	<i>Cabinet Member for Children and Young People</i>	
C Councillor Mrs Bowyer		

**Other Panels, Working Groups etc**

**Corporate Parenting Group**

**Eight councillors and Cabinet Member**

**Four Labour and four Conservative councillors**

L	Councillor Philippa Davey	Chair*
L	Councillor Bowie	
L	Councillor Sam Davey	
L	Councillor Tuffin	
C	Councillor Bowyer	
C	Councillor Mrs Bowyer	
C	Councillor Monahan	
C	Councillor Stark	

**Joint Cabinet Committee**

(to be confirmed by Cabinet at its first meeting of the municipal year)

**South West Devon Joint Waste Partnership**

**Two Cabinet Members + one observer**

L Councillor Coker	(Cabinet Member)
L Councillor Vincent	(Cabinet Member)
C Councillor Michael Leaves	(observer)

Any Cabinet Member can act as a substitute member.

**Advisory Group to Cabinet**  
**Mount Edgcumbe Joint Committee**

**Seven City Councillors**

**Four Labour and three Conservative councillors**

L Councillor Peter Smith	Joint Chair*
L Councillor Jarvis	
L Councillor Penberthy	
L Councillor Vincent	
C Councillor Mrs Beer	
C Councillor Mrs Dolan	
C Councillor Mrs Foster	

<b>Substitutes</b>	
L Councillor Haydon	
L Councillor Kate Taylor	
C Councillor Dr Mahony	

## Cabinet Appointments

(to be confirmed by Cabinet at its first meeting of the municipal year)

	<b>Organisation</b>	<b>Members</b>	<b>Appointments 2011/12</b>	<b>Appointments 2012/13</b>
1	Care and Repair Management Committee	Cabinet Member for adult services	Cllr Monahan	Cllr McDonald
2	Destination Plymouth Board	Cabinet Member for Planning, Strategic Housing and Economic Development	Cllr Fry	Cllr Evans
3	Plymouth Urban Fringes Development Plan Document Joint Member Panel	two councillors – posts of Leader and Deputy Leader	Cllrs Mrs Pengelly and Fry	Cllrs Evans and Peter Smith
4	Plymouth Waterfront Partnership Board	Leader	Councillor Mrs Pengelly	Cllr Evans
5	Tamar Science Park Ltd. – Board of Directors	one Cabinet Member + one officer	Cllr Fry with authority to vote on behalf of the Council at the AGM David Draffan	Cllr Evans with authority to vote on behalf of the Council at the AGM David Draffan

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# APPOINTMENTS TO OUTSIDE BODIES 2012/13



	<b>Organisation</b>	<b>No. of Members</b>	<b>Term of Office</b>	<b>Appointments / Nominations 2011/12</b>	<b>Appointments / Nominations 2012/13</b>
1.	Academies - All Saints Academy Plymouth - Governor	One councillor	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Stark	Cllr Stark
2.	Academies - Marine Academy Plymouth - Governors	Two councillors (or officers)	Continuing membership until such time as the Member resigns or is replaced by Council	Councillor Mrs Bragg  Principal Advisor Achievement 0-19 (John Searson)	Cllr Damarell  Principal Advisor Achievement 0-19 (John Searson)
The academy has asked for one councillor and one officer to be appointed.					
3.	Access Plymouth	Two councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Drean Cllr Lynda Bowyer	Cllr Drean Cllr Mrs Aspinall

	<b>Organisation</b>	<b>No. of Members</b>	<b>Term of Office</b>	<b>Appointments / Nominations 2011/12</b>	<b>Appointments / Nominations 2012/13</b>
4.	Academies - All Saints Academy Plymouth - Governor	One councillor	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Stark	Cllr Stark
5.	Academies - Marine Academy Plymouth - Governors	Two councillors (or officers)	Continuing membership until such time as the Member resigns or is replaced by Council	Councillor Mrs Bragg Principal Advisor Achievement 0-19 (John Searson)	Cllr Damarell Principal Advisor Achievement 0-19 (John Searson)
	The academy has asked for one councillor and one officer to be appointed.				
6.	Access Plymouth	Two councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Drean Cllr Lynda Bowyer	Cllr Drean Cllr Mrs Aspinall
7.	Admission Forum	Two councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Dr Mahony Cllr Singh	Cllr Dr Mahony Cllr Singh
8.	Adoption and Permanence Panel	One councillor	Annual Appointment	Cllr Mrs Foster	Cllr Parker
	Regulations no longer require a councillor appointment but preference for continued councillor membership has been expressed				

	<b>Organisation</b>	<b>No. of Members</b>	<b>Term of Office</b>	<b>Appointments / Nominations 2011/12</b>	<b>Appointments / Nominations 2012/13</b>
9.	Ballard Trust	Seven representatives (4:3)	Continuing membership until such time as the Member resigns or is replaced by Council	Michael Foster Betty Gray Cllr Jordan Cllr Stark Cllr Singh Cllr John Smith Cllr Tuffin	Cllr Singh Cllr John Smith Cllr Peter Smith Cllr Tuffin Cllr Jordan Cllr Stark one conservative nomination to be deferred
10.	Brock Trust	Three representatives – one to be current Deputy Lord Mayor	Continuing membership until such time as the Member resigns or is replaced by Council	Deputy Lord Mayor Joan Watkins Brian Roberts	Deputy Lord Mayor Cllr Tuffin Rhea Brooke
11.	Centrica /Carlton Power – Local Liaison Committee on development of Power Station at Langage	Three councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Mrs Beer Conservative vacancy Cllr Dr Salter	Cllr Mrs Beer Cllr Darcy Cllr Dr Salter
12.	Charles Plymouth Relief in Need Charity	Two representatives	Fixed term of office of five years	Heather Binley (to May 2015) Mr F Brimacombe (to Mar 2016)	No change
13.	Children and Young People's Trust Board	Cabinet Member + two councillors (1:1)	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Sam Leaves (Cabinet Member) Cllr Stark Cllr Bowie	Cllr Williams (Cabinet member) Cllr Philippa Davey Cllr Mrs Bowyer
14.	Citizens Advice Bureau	Two representatives	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Thompson Mrs Watkins	Cllr Casey Chris Patterson

	<b>Organisation</b>	<b>No. of Members</b>	<b>Term of Office</b>	<b>Appointments / Nominations 2011/12</b>	<b>Appointments / Nominations 2012/13</b>
15.	Community Learning Development Group (North Prospect)	One councillor	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Dr Mahony	Cllr Gordon
16.	Dartmoor National Park Authority Community Forum	Two councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Bowyer Conservative vacancy	Cllr Wheeler Cllr Fox
17.	Devon and Cornwall Housing Association	Two councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Conservative vacancy Cllr Delbridge	Cllr Lowry Cllr Penberthy
18.	Devon and Cornwall Police Authority	One councillor (subject to proportionality of police authority)	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Mrs Pengelly	Cllr Evans
19.	Devon and Severn Inshore Fisheries and Conservation Authority	One councillor and substitute	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Delbridge Substitute: Cllr Mrs Bowyer	To be deferred
20.	Devon and Somerset Fire and Rescue Authority	Three councillors (proportional) (2:1)	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Martin Leaves Cllr Drean Cllr Gordon Cllr Wright	Cllr Gordon Cllr John Smith Cllr Martin Leaves
Proportionality applies to these appointments which should be two Labour and one Conservative councillors. Note: Membership reduced by one.					

	<b>Organisation</b>	<b>No. of Members</b>	<b>Term of Office</b>	<b>Appointments / Nominations 2011/12</b>	<b>Appointments / Nominations 2012/13</b>
21.	Devon Authorities Waste Reduction and Recycling Committee	Two councillors (Cabinet Member + opposition councillor)	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Mike Leaves Cabinet Member Cllr Gordon	Cllr Vincent Cllr Martin Leaves
22.	Devon Investment and Pension Fund Committee	Two councillors and two substitutes	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Bowyer Cllr Stark  Substitutes: Cllr Dr Mahony Cllr Thompson	Cllr Peter Smith Cllr Stark
23.	Devon Playing Fields Association	One councillor	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Michael Leaves	Cllr Vincent
24.	Devonport Community Lands Trust	One councillor	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Mrs Dolan	Cllr Stevens
25.	Devonport Community Leisure Limited	One councillor	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Glenn Jordan	Cllr Peter Smith
26.	Devonport Local Liaison Committee	Three councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Dr Salter Cllr Nicholson Cllr Wheeler	Cllr Coker Cllr Vincent Cllr Wheeler

	<b>Organisation</b>	<b>No. of Members</b>	<b>Term of Office</b>	<b>Appointments / Nominations 2011/12</b>	<b>Appointments / Nominations 2012/13</b>
27.	Disability Action Network	One representative	Continuing membership until such time as the Member resigns or is replaced by Council	Fred Brimacombe	Cllr Mrs Aspinall
28.	Early Years Strategic Partnership (previously All Children First Partnership)	Three Councillors	Annual appointments	Cllr Jordan Cllr Browne Cllr Tuohy	Cllr Williams Cllr Tuohy Cllr Browne
29.	East End Development Trust	Two councillors	Continuing membership until such time as the Member resigns or is replaced by Council at AGM	Cllr Rennie Cllr Mrs Nelder	Cllr Rennie Cllr Mrs Nelder
One councillor must be a representative of Sutton and Mount Gould Ward.					
30.	Elize Hele and John Lanyon Education Foundation	Three representatives	Fixed term of office Three years to May 12	Cllr Dr Mahony Cllr Lowry Cllr Casey	Cllr Parker Cllr Wheeler Cllr Dr Mahony
Term of office of the three councillors has expired.					
31.	Emma Stirling Bequest	Four councillors	Annual appointments	Cllr Mrs Bowyer Cllr Lowry Cllr Williams Cllr Peter Smith	Cllr Lowry Cllr Williams Cllr Peter Smith One vacancy
Three of the four councillors must be the three Honicknowle Ward representatives.					
32.	Energy Action Devon (previously Energy Advice Centre)	One councillor	Continuing membership until such time as the Member resigns or is replaced by Council		Cllr Vincent

	<b>Organisation</b>	<b>No. of Members</b>	<b>Term of Office</b>	<b>Appointments / Nominations 2011/12</b>	<b>Appointments / Nominations 2012/13</b>
33.	Erle Trust Fund	Two councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Mrs Beer one conservative vacancy	Cllr Mrs Beer Cllr Darcy
The two councillors must be representatives of the Plympton Erle Ward.					
34.	Estover/Leigham/Mainstone Management Committee	One councillor	Annual appointment	Cllr Delbridge Cllr Wright	Cllr Fox
35.	Fostering Panel	One councillor	Continuing until such time as the Member resigns or is replaced by Council	Cllr Stark	Cllr Stark
36.	General Assembly (LGA)	One councillor	Annual appointment	Cllr Mrs Pengelly (to exercise 5 votes)	Cllr Evans (to exercise 5 votes)
37.	Groundwork Southwest (previously Groundwork Trust (Plymouth Area))	One representative	Annual appointment	Cllr Delbridge	Cllr Vincent
38.	Incinerator Liaison Committee	One representative		Cllr Bowyer	Cllr Wheeler
39.	John Oxenham's Charity	Two representatives	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Fry Cllr Mrs. Pengelly	Shirley Smith John Stephens
The Council is entitled to have four representatives and has previously decided not to fill two places.					

	<b>Organisation</b>	<b>No. of Members</b>	<b>Term of Office</b>	<b>Appointments / Nominations 2011/12</b>	<b>Appointments / Nominations 2012/13</b>
40.	John Williams Charity	Three representatives	Fixed term of office four years	Cllr McDonald (to Jun 2014) Cllr Ball (to May 12) Stuart Charles (to Jun 15)	Cllr Penberthy (to replace Cllr Ball)
Councillor Ball's term of office has expired.					
41.	Learning Disability Partnership Board	One representative	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Browne	Cllr Gordon
42.	Market Forum	Three councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Jordan Cllr Fry Cllr McDonald	Cllr McDonald Cllr Penberthy Cllr Haydon
43.	Millfields CEDT	Two councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Jordan Cllr Penberthy	Cllr Tuffin Cllr Penberthy
One councillor must be a representative of St Peter and the Waterfront Ward and the councillors must not sit on the Wolseley CEDT.					
44.	Mount Batten Sailing and Water Sports Centre – Board of Directors	Two councillors	Annual appointment	Cllr Foster Cllr Churchill	Cllr Peter Smith Cllr Philippa Davey
45.	Municipal Charities of Plymouth	Four representatives	Fixed term of office for Three years to May 14	Fred Brimacombe Cllr Penberthy Betty Gray One vacancy	Cllr Fox to fill vacancy



	<b>Organisation</b>	<b>No. of Members</b>	<b>Term of Office</b>	<b>Appointments / Nominations 2011/12</b>	<b>Appointments / Nominations 2012/13</b>
46.	Neighbourhood Board for Devonport	Two councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Mrs Dolan Cllr Wildy	Cllr Sam Davey Cllr Kate Taylor
One councillor must be a representative of the Devonport Ward.					
47.	Olford Bequest	Two representatives	Five year fixed term of office to October 2015	Cllr Mrs Dolan Cllr Haydon	No change
Councillors can only be replaced upon their resignation.					
48.	Pembroke Street Estate Management Board	Two councillors	Annual appointments	Cllr Fry Cllr Coker	Cllr Coker Cllr Kate Taylor
49.	PLUSS Organisation Ltd	Two councillors	Annual appointments	Cllr Delbridge (Director) Cllr Browne (alternate Director)	Cllr McDonald (Director) Cllr Mrs Aspinall (alternate director)
One councillor is appointed as a Director and one as an alternate Director.					
50.	Plymouth 2020 Local Strategic Partnership Board	Two councillors	Annual appointments	Cllr Mrs Pengelly Cllr Evans	Cllr Mrs Pengelly Cllr Evans
51.	Plymouth Arts Centre	One representative	Annual appointment	Cllr Dr Mahony	Cllr Peter Smith
52.	Plymouth Centre for Faiths and Cultural Diversity– Board of Trustees	One councillor	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Stark	Cllr Singh

	<b>Organisation</b>	<b>No. of Members</b>	<b>Term of Office</b>	<b>Appointments / Nominations 2011/12</b>	<b>Appointments / Nominations 2012/13</b>
53.	Plymouth Charity Trust	Four representatives	Fixed term of office four years	Michael Foster Chris Robinson Pauline Purnell Fred Brimacombe	Cllr Jarvis (to replace Fred Brimacombe)
Fred Brimacombe's term of office expires May 2012.					
54.	Plymouth City Centre Company	Two places	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Mrs Pengelly Barry Keel	Cllr Evans Officer appointment to be deferred
One appointment must be a councillor.					
55.	Plymouth Community Homes Board	Four representatives and authority to vote at the AGM (PCH has confirmed that they require 4 representatives – who do not have to be councillors)	Continuing membership until such time as the Member resigns or is replaced by Council	Brian Roberts Cllr Thompson Sue Dann Cllr Williams  Assistant Director for Strategic Housing (Stuart Palmer) to have authority to vote on behalf of the Council at an AGM	Sue Dann Cllr Williams Cllr Browne Jack Thompson  Assistant Director for Strategic Housing (Stuart Palmer) to have authority to vote on behalf of the Council at an AGM
56.	Plymouth Energy Group	One councillor	Continuing membership until such time as the Member resigns or is replaced by Council	Councillor Michael Leaves	Cllr Vincent
57.	Plymouth Foyer	One representative	Continuing membership until such time as the Member resigns or is replaced by Council	Tam McPherson	Cllr Tuffin

	<b>Organisation</b>	<b>No. of Members</b>	<b>Term of Office</b>	<b>Appointments / Nominations 2011/12</b>	<b>Appointments / Nominations 2012/13</b>
58.	Plymouth Investment Partnerships	Five representatives	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Bowyer Cllr Fry Cllr Michael Leaves Cllr Sam Leaves Cllr Jordan	Cllr Evans Cllr Smith Cllr Lowry Cllr Williams Cllr Vincent
59.	Plymouth Local Access Forum	Three councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Ken Foster Cllr Churchill Cllr Wheeler	Cllr Wheeler Cllr Jon Taylor Cllr Foster
60.	Plymouth Relate	One representative	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Ricketts	Cllr Casey
61.	Plymouth Schools Forum	Three councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Dr Mahony Cllr Stark Cllr Wildy	Cllr Williams Cllr Bowie Cllr Stark
62.	Plymouth Senior Citizens Forum	Two councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Browne Cllr Dr Salter	Cllr Casey Cllr Tuohy
63.	Plymstock United Charity	Two representatives	Fixed term of office for four years to May 2014	Cllr Foster Colin Mansfield	No change
64.	Racial Equality Council	One councillor	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Dr Mahony	Cllr Parker

	<b>Organisation</b>	<b>No. of Members</b>	<b>Term of Office</b>	<b>Appointments / Nominations 2011/12</b>	<b>Appointments / Nominations 2012/13</b>
65.	SACRE	Six councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Drean Cllr Reynolds Cllr Stark Cllr Gordon Cllr Tuohy Cllr Singh	Cllr Mrs Aspinall Cllr Gordon Cllr Singh Cllr Drean Cllr Ricketts Cllr Stark
Six councillors on a proportional basis: three Labour and three Conservative councillors.					
66.	Board of SWERCOT's Ltd.	One councillor	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Ball	Cllr Vincent
67.	South West Councils	One councillor (normally the Leader)	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Bowyer	Cllr Evans
68.	South West Council Employers Panel	One Councillor. Leader or HR Portfolio Holder	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Bowyer	Cllr Peter Smith
69.	South West Grid for Learning Trust - Director	One representative	Continuing membership until such time as the Member resigns or is replaced by Council	Bronwen Lacey, Director of Services for Children and Young People, to have authority to vote on behalf of the Council at an AGM	To be deferred

	<b>Organisation</b>	<b>No. of Members</b>	<b>Term of Office</b>	<b>Appointments / Nominations 2011/12</b>	<b>Appointments / Nominations 2012/13</b>
70.	South West Ports Welfare Committee	One councillor	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Browne	Cllr Fox
71.	South West Regional Flood and Coastal Committee	One representative + Deputy	Fixed term of office four years	One conservative vacancy Cllr Vincent (deputy)	Cllr Vincent Cllr Fox - deputy
	One representative and one deputy.				
72.	South West UK Brussels Office Management Board	One councillor	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Fry	Cllr Evans
73.	Tamar Estuaries Consultative Forum	Two councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Mrs Dolan Cllr Mrs Nicholson	Cllr Wheeler Cllr Murphy
74.	Tamerton Foliot United Charities	One councillor	Fixed term of office four years to June 2014	Cllr Browne	No change
75.	Urban Commission	One councillor	Annual appointment	Cllr Mrs Pengelly	Cllr Evans
76.	Wessex Reserve Forces and Cadets Association	One councillor	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Browne	Cllr Mrs Aspinall

	<b>Organisation</b>	<b>No. of Members</b>	<b>Term of Office</b>	<b>Appointments / Nominations 2011/12</b>	<b>Appointments / Nominations 2012/13</b>
77.	Wolseley CEDT	Two councillors	Continuing membership until such time as the Member resigns or is replaced by Council	Cllr Mrs Nicholson Cllr Tuohy	Cllr Tuohy Cllr Sam Davey
The two councillors must be from the Devonport, Ham, Peverell or Stoke Wards and must not sit on the Millfields CEDT.					

**PLYMOUTH CITY COUNCIL**

<b>Subject:</b>	Designation of Head of Paid Service
<b>Committee:</b>	Council
<b>Date:</b>	18 May 2012
<b>Cabinet Member:</b>	Leader
<b>CMT Member:</b>	Chief Executive
<b>Author:</b>	Tim Howes, Monitoring Officer
<b>Contact:</b>	Email: tim.howes@plymouth.gov.uk Tel: 01752 305403
<b>Ref:</b>	
<b>Key Decision:</b>	n/a
<b>Part:</b>	I

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**Executive Summary:**

The Council is being recommended to appoint an interim Chief Executive pending an appointment to the role on a permanent basis. Following the appointment of the interim Chief Executive, it is recommended that they be designated as head of paid service. It is also recommended that the Monitoring Officer is delegated the statutory roles relating to electoral registration, elections and referenda.

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**Corporate Plan 2012 – 2015:**

There are no specific implications in relation to the Council's Corporate Plan.

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**Implications for Medium Term Financial Plan and Resource Implications:  
Including finance, human, IT and land**

There are no additional implications arising from this report.

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**Other Implications: e.g. Community Safety, Health and Safety, Risk Management and Equality, Diversity and Community Cohesion:**

None.

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**Recommendations & Reasons for recommended action:**

1. To approve the appointment of Bob Coomber as interim Chief Executive with effect from 24 May 2012, pending an appointment to the role on a permanent basis through the recruitment and selection process which is already underway.
2. To delegate to the Director for Corporate Services authority to agree the terms for the engagement of the interim Chief Executive in consultation with the Council Leader.
3. To approve that the interim Chief Executive is designated as the head of paid service in accordance with the Local Government and Housing Act 1989 for the duration of the interim arrangement.

The reason for the recommendation is that the Council is legally required to designate one of its officers as the head of paid service and the role is generally undertaken by the chief executive.

4. To appoint the Monitoring Officer as the electoral registration officer and returning officer under the Representation of the People Act 1983.

The reason for the recommendation is that the Council is required to appoint to these roles to manage the electoral registration and elections functions. In particular preparatory work needs to be undertaken for the election of the Police and Crime Commissioner.

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**Alternative options considered and reasons for recommended action:**

For practical purposes, it is appropriate that the chief executive is also the head of paid service.

The Monitoring Officer is presently responsible for the electoral registration and election functions and is the Council's deputy returning officer and has undertaken the role of returning officer and electoral registration officer at Plymouth and previous local authorities.

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**Background papers:**

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**Sign off:**

Fin	DJN 121 3.00 3	Leg	1476 4/ DVS.	HR	1205 /001 MG	Corp Prop		IT		Strat Proc	
Originating SMT Member: n/a											
Have you consulted the Cabinet Member(s) named on the report? Yes											